

Application for Employment

Location desired: The Signature Room at the 95th (Downtown) The Signature Room at Seven Bridges (Woodridge)



position: _____

name: _____

Infusion Management Group, Inc.

THE SIGNATURE ROOM AT THE 95TH
875 N. Michigan Avenue, Chicago, IL 60611
Phone: (312) 787-9596 Fax: (312) 280-9448

THE SIGNATURE ROOM AT SEVEN BRIDGES
6440 Double Eagle Drive, Woodridge, IL 60517
Phone: (630) 968-7778 Fax: (630) 968-7779

Thank you for your interest in employment opportunities with The Signature Room at the 95th, The Signature Lounge at the 96th or The Signature Room at Seven Bridges.

Our employees and managers are committed to providing an exceptional dining experience to our guests. Accordingly, our organization is committed to providing a safe and challenging environment for our employees.

We have developed a comprehensive application process to allow us to identify the best possible candidates who are well-suited for our environment. A great deal of information is requested and used in our decision-making process.

Depending on the position for which you are applying, you may be asked to participate in any or all of the following steps:

- Please complete, sign and date this application. You may include a resume with your application.
- As required by the Department of Immigration and Naturalization Service, if you are hired, you will be required to prove your eligibility for employment.
- You may be asked to complete a test pertaining to necessary skills for the position you have applied for such as keyboard skills, culinary skills/knowledge, personality traits, phone answering skills, etc.

The Signature Room wants all employees and guests to feel safe and secure within our facility. Therefore, depending upon the position you are offered and your acceptance of that position, we will be conducting any or all of the following screening procedures, prior to beginning work:

- ◆ Alcohol and Drug Test
- ◆ Social Security Check
- ◆ Credit Check
- ◆ Criminal History Check
- ◆ Motor Vehicle Report
- ◆ Verification of Previous Employment
- ◆ Verification of Education

We realize that making an employment decision is as important a step for you as it is for our company. You should be aware that unless specified by a written employment agreement, any promises made regarding specific terms and conditions of employment such as job security, future income possibilities, promotions, etc. are outside of the company's policies and procedures. Be sure that when making your decision you verify such statements with human resources. Of course, just as you may leave our employment at any time you choose, with or without notice or reason, we may also end your employment with or without reason or notice.

Please answer the following questions...

Which of your previous employers may state that you are NOT ELIGIBLE for re-hire? _____

How many times have you been terminated, or resigned after being informed that you would be terminated? _____

When was the last time you had disciplinary action taken against you on the job? Please explain.

Have you ever been disciplined, terminated or convicted in the courts for **any** form of harassment, including sexual harassment? If so, please explain. _____

Please tell us about yourself:

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap, or veteran status.

Full Name	<input type="text"/>	Date	<input type="text"/>
Street Address	<input type="text"/>	Home Phone	<input type="text"/>
City, State, Zip	<input type="text"/>	Other Phone	<input type="text"/>
Social Security #	<input type="text"/>		

Have you ever applied for employment with us?

Yes

No

If yes, when?

Are you over 18 years of age?

(subject to age verification)

Yes

No

When can you start working?

Position desired

Pay expected

Will you work overtime if asked?

Yes

No

Are you available to work seven days a week?

Yes

No

If not, when can you work?

Are you legally eligible for employment in the United States?

Yes

No

Please list other special training or skills (languages, machine operations, etc.):

Please tell us about your education:

School	Name and Location	Course of Study	Years Completed	Graduate?	Degree
Graduate					
College					
Business Trade Technical School					
High School					

Membership in professional or civic organizations

(Exclude those which may disclose your race, color, religion or national origin)

Where have you been employed before?

Please give an accurate, complete full-time and part-time employment record. Start with your present or most recent employer.

Company Name	<input type="text"/>	Telephone	<input type="text"/>
Address	<input type="text"/>	Employed (month and year)	
Name of Supervisor	<input type="text"/>	from	<input type="text"/> to <input type="text"/>
What did you do?	<input type="text"/>	Hourly Pay/Annual Salary	
		start	<input type="text"/> finish <input type="text"/>
		Reason for leaving	<input type="text"/>

Company Name	<input type="text"/>	Telephone	<input type="text"/>
Address	<input type="text"/>	Employed (month and year)	
Name of Supervisor	<input type="text"/>	from	<input type="text"/> to <input type="text"/>
What did you do?	<input type="text"/>	Hourly Pay/Annual Salary	
		start	<input type="text"/> finish <input type="text"/>
		Reason for leaving	<input type="text"/>

Company Name	<input type="text"/>	Telephone	<input type="text"/>
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Name of Supervisor	<input type="text"/>	from	<input type="text"/> to <input type="text"/>
What did you do?	<input type="text"/>	Hourly Pay/Annual Salary	
		start	<input type="text"/> finish <input type="text"/>
		Reason for leaving	<input type="text"/>

Names of relatives or friends working for us:

Please provide your maiden name or any other name you have worked under for reference and diploma verification.

Have you been convicted of a crime in the past ten years, that relates to the position for which you are applying, excluding misdemeanors or summary offenses, which have not been annulled, expunged or sealed by a court?

Yes No

If yes, please describe in full:

The information provided in this application is true, correct and complete. If employed, any misstatement or omission of the fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide to engage an investigative consumer reporting on my credit and personal history, I authorize you to do so. If a report is obtained you must provide, at my request, the name of the agency so I may obtain from them the nature and substance of the information contained in the report.

Signature _____

Date _____